
OFFICIAL RETAIL VENDOR APPLICATION

APPLICATION DEADLINE: MONDAY, NOVEMBER 28, 2022

COMPANY NAME:

CONTACT:

PHONE:

EMAIL:

ITEMS FOR SALE: Specify if merchandise is trademarked or under a territory distribution sale rule by the wholesale supplier.

BE SPECIFIC!!

NUMBER OF SPACES NEEDED:

VENDING TYPE: TENT & TABLES TRAILER OTHER: _____

MULTIPLE SPOTS: CONJOINED SEPARATE OTHER: _____

The Chamber will furnish a 15'x15' space for **\$125** each within the Festival District. Space is not guaranteed without a rental fee. Retailers are required to stay within their designated space.

Set-Up Time: Sunday, December 4, 2022; 10 am - Noon Vending Hours: Noon- 7:00 PM

- **Arriving** outside of the Setup Time is a safety issue and vendors will not be permitted into the Festival Area.
- **Departing** prior to 7:00 pm is a danger to the public and is not permitted without approval from the Retail Vendor Coordinator.
- **Upon arrival**, please check in with Retail Vendor Coordinator, Karen White, for space assignment.

The Retail Vendor Coordinator holds the right to locate any vendor, at their discretion, anywhere within the Festival District.

VENDOR'S AGREEMENT

I, _____ (Contact's Name), have read, understood, and agree to the terms and conditions of this application as stated on visitspringhope.com and printed on back this form.

Date

Vendors's Signature

FOR OFFICE USE ONLY:

AMOUNT PAID: \$ _____ # SPACES PURCHASED: _____

CHRISTMAS IN SPRING HOPE - 2022

TERMS & CONDITIONS:

- All fees are non-refundable unless the event is canceled.
 - Vendor Spaces are non-transferable.
 - All displays, tables, chairs, and tents are the responsibility of the vendor.
 - Spaces are distributed at the discretion of the Retail Vendor Coordinator, or their designee.
 - The vendor will be notified no less than two weeks prior to the event if their application has been accepted, bearing that all appropriate information and fees have been provided to the Chamber.
 - The Chamber will NOT supply water or electricity for retail vendors.
 - The vendor agrees to exhibit and sell only items approved by the Retail Vendor Coordinator through approval of this application.
 - The Chamber is not responsible for any loss or injury to the vendor or their workers, goods, or customers or for the negligent acts of the vendor while premises are occupied under this contract.
 - The vendor agrees to leave the rental space at the request of the Retail Vendor Coordinator if deemed necessary by the Chamber with no refund.
 - No Food or drink is allowed for sale or give-away under a Retail Vendor contract.
 - The sale of weapons is not permitted (including knives).
 - Please note that a parking space near your booth is not guaranteed or implied.
 - Vendors are asked to clean up around your space prior to departure. Any items in your space following the closing of the Festival will be discarded.
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